



AUSTREY PARISH COUNCIL

Draft Minutes of AGM & Ordinary Meeting Held at Austrey Village Hall
On Wednesday 11th May 2016 at 7.30pm

<u>Item</u>	<u>Actioned When & By Whom</u>
<p>1. <u>ELECT A CHAIR FOR THE COMING YEAR</u>: DR proposed DD as chair, which was seconded by AW & voted for/agreed upon unanimously by the parish council. The PC extended its thanks to Diana for her hard work as chair over the past 12 months.</p> <p>2. <u>ELECT A VICE-CHAIR FOR THE COMING YEAR</u>: DD proposed TT as vice chair & AW seconded this. The council voted on this unanimously and the motion was carried.</p> <p>3. <u>PRESENT</u>: Cllrs Diana Davies (DD) - Chair, T. Treadwell (TT), Anne Wilde (AW), David Rowse (DR) and Parish Clerk Lynsey Treadwell (LT) + 1 member of the public. Apologies received from Dave Jenkins (DJJ) and Debbie Jenkins (DJ) which were accepted by the council.</p> <p>4. <u>MINUTES OF THE LAST MEETING</u> held on 13th May 2015 were approved by the council as a true record & signed by the chair.</p> <p>5. <u>THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE</u> was completed & signed at the meeting.</p> <p>6. <u>NEXT PARISH COUNCIL AGM</u> Scheduled for Wednesday 10th May 2017.</p>	
<p style="text-align: center;">Meeting closed at 7.35pm, immediately followed by Ordinary Meeting:</p> <p>1. <u>PRESENT / APOLOGIES</u>: Present: Cllrs Diana Davies – chair (DG), Tony Treadwell - vice chair (TT), Anne Wilde (AW), D Rowse (DR), Parish Clerk Lynsey Treadwell (LT) + 1 member of the public. Apologies received from Debbie Jenkins (DJ), Dave Jenkins (DJJ), which were accepted by the council.</p> <p>2. <u>DECLARATIONS OF INTEREST</u>: AW & DR made declarations of interest as a member of ARA.</p> <p>3. <u>MINUTES OF THE PARISH & ORDINARY MEETINGS</u> held on 13th April 2016 were approved by the council as a true record and signed by the chair.</p> <p>4. <u>OPEN FORUM</u>: Nothing arising</p> <p>6. <u>DISCUSSIONS & UPDATES ON RECENT OR REGULAR ITEMS</u>:</p> <ul style="list-style-type: none"> Emergency Plan: The village emergency plan has not been reviewed for a number of years, so prior 	

<p>to the meeting the clerk started work on a new model & distributed it to members of the council. The ARA has started to put together a flood action plan to be included in the plan. Councillors now need to look at the plan in more detail & make additions to it as required so that it can be formally adopted by the council. To be added to a future agenda.</p> <ul style="list-style-type: none"> • Neighbourhood Plan (NP): The plan has been submitted & the council has had some feedback from NWBC. The consultation statement has been amended & re-submitted & the Basic Conditions Statement requires that more evidence be included in it. An SEA is not required. AW is working on this. • Playing Fields: The new gates have been made & are now being galvanised. Hopefully they will have been fitted by the end of the month. *3 members of ARFC met with the PC earlier this month & the club is keen to remain in Austrey but would like to re-visit the lease. The club only uses one of the pitches, so the possibility of leasing the other one out separately was discussed. Both parties have arranged to meet again once the PC has discussed new lease terms. *A playground inspection report has been received since the last meeting. Happily, there are no major issues to be attended to. • Village Maintenance: Richard Machin has offered to re-paint the wooden bus shelter but it is thought that it may be in need of some repairs first. DD to seek advice on what work might need to be done. *Newton Regis PC has approached Austrey PC about joining together to enter into a Lengthsman's scheme. The purpose of this initiative is to devolve some minor highway works to parish councils. It enables PCs to identify minor defects & maintenance requirements and, in many instances, repair them with funds allocated by the Borough or County Council. Parishes can use the delegated budgets to employ a local contractor familiar with the area. It is currently being piloted in Warwickshire. The PCs are currently trying to arrange a mutually convenient time to discuss. • Website: Progress has yet to be made on a new/updated village website & it has been decided by the PC that a session including a representative from as many village organisations as possible would be beneficial in helping the PC decide what features will be useful going forward. A 1-hour session will be held at 6.30pm on Wednesday 8th June, ahead of the next PC meeting & invitations will be sent out shortly. <p>7. PLANNING APPLICATIONS: 4 applications as per the appendix. The PC plans to object to the first 2 applications on the appendix. *It was reported that John Glendenning has still not responded to or acknowledged the council's requests to meet to discuss planning & highways concerns, centred around recent planning application in the village. A meeting with highways is imperative, so TT is to contact Cllr Dave Parsons & seek his input.</p> <p>8. CORRESPONDENCE: as per the appendix.</p> <p>9. FINANCIAL MATTERS: 5 payments made this month, as per appendix.</p> <p>10. COUNCILLOR'S MATTERS & ITEMS FOR FUTURE AGENDA: DD: APC has 2 tables at Austrey Festival, one to present information on HS2 & one for general PC matters. *Regarding an idea to erect a board in the village hall listing councillors past & present, it was decided that a page on the new website would be more suitable. *Newsletters have been printed & distributed this week. *It was decided that councillors will have 48 hours to view draft minutes & suggest amendments before they are posed online & on the noticeboard. DR: An HS2 drop-in session is being held at the village hall on Friday June 3rd at 7.30pm to raise awareness. Everyone is welcome. AW: Is it possible to petition the House of Lords for a £20 fee re HS2? DR reported that this is only currently possible for phase 1 so doesn't apply to Austrey yet. It will allow the village to put its point of view across. *Building work at Hollybank Farm has begun following a successful planning application & several parties have queried the location of the works with APC. Looking at the plans, it does seem to be in keeping with the application. *The next Area Forum North meeting is being held on 2nd June, but it looks to be that none of the councillors can attend.</p>	<p>all asap</p> <p>DD - next meeting</p> <p>DD asap</p> <p>TT asap</p>
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*Austrey Open Gardens is not being held this year – it has been decided that it will be held on alternate years instead. DD thought that holding the festival & open gardens on alternate years would ease the pressure on the organisers & ensure that there was an event each year in the village. Its organisation has now been taken on by Austrey Gardening Society & the PC look forward to the event in 2017.

* The Forward Planning Team at NWBC are holding 2 briefing sessions to update Parish Councils on the Local Plan & associated documents. This will include updating PCs on our future development requirements & talking about the Growth Options Paper. 2 councillors are able to attend each meeting – clerk to confirm attendance.

11. NEXT PARISH COUNCIL MEETING scheduled for 8th June 2016.

Meeting closed at 8.39pm

Chair
CLlr Diana Davies

Date

Lynsey Treadwell
Clerk to the Parish Council
17/05/2016